

# Fresh Project



**Zia Consulting's Fresh Project** allows organizations to quickly and cost-effectively set up a project management solution to help teams collaborate and effectively manage project documentation. Fresh Project leverages enterprise content management technology to help organizations collaborate, document, and execute projects with confidence!

**Fresh Project** lets users track, organize and manage project activities while providing one central location to manage a company's intellectual assets. The solution includes social collaboration tools with project wiki's, blogs and dashlets that display what team members are working on and contributing to. As a result, team members can easily find relevant content, experts, look at past or similar projects and keep on top of any relevant changes.

## The Technology:

**Fresh Project** uses project management best practices and open source Alfresco Enterprise Content Management technology. Leveraging open source technology provides users with more flexibility and the ability to use commodity hardware. With **Fresh Project**, organizations get a highly scalable collaboration, content and document management platform at a fraction of the costs of tradition solutions.

**Fresh Project** takes the complexity out implementing a project management solution by including the content management infrastructure, application templates and consulting time to help organizations get up and running in a matter of weeks.

## The Benefits:

**Fresh Project** gives you one solution with collaboration and document management capabilities. Benefits include:

- Low Cost
- Little To No IT Involvement
- Rapid Implementation
- Easy Document Management
- Increased Team Collaboration
- Highly Scalable



## Key Features:

- **Web based** project management environment
- **Centralized content repository** for managing documents with history and version controls
- **Social collaboration** with Wikis, blogs and dashlets
- **Access controls** to folders defined by Manager, Collaborator, Contributor, Consumer and view only
- **Data list tracking** allows for the tracking of items within a project such as action items, issue logs, risk items and change request
- **Project status report** templates
- **Content management** functionality to manage email archival, records management, workflow and web content management
- **Server-side or hosted** solution
- **Project Management Institute (PMI)**-based folder structure



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## Additional Services

For organizations that want to go beyond basic project management functionality provided in **Fresh Project**, Zia offers additional professional services including assessments, customization, systems integration, support and training.

### Professional Services Packages available for Fresh Projects:

#### Level One:

- Custom application branding with a logo and color theme
- AD / LDAP integration for managing groups and users
- Email integration (Email / IMAP handler)

#### Level Two:

- Detailed assessments that include business processes, workflows and reporting
- Custom taxonomy and folder structures
- Custom content modeling
- Defining system integration requirements
- Workflow customizations
- Single sign-on
- Ongoing support

### Individual Services

(with complimentary assessment):

- Zoho collaboration integration
- Content migration
- Mobile case management
- Scanning (Kofax or custom)
- External system integrations
- User interface custom installation
- High availability (HA)
- Clustered environment
- Records management (RM)

**Zia Consulting, Inc.** is a group of dedicated professionals focused on dramatically improving business results. Our team has a proven track record of delivering measurable results and technical innovation while leveraging business management experience. We enable our clients to reach their goals by building trusted business advisor relationships. Zia is an Alfresco Professional Services Partner.

*For more information and pricing on Fresh Project, please contact  
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